

Physical Equipment or Areas

Subject	Risk(s) identified	H/M/L	Management/Control of Risk	Review/Assess/Revise	Date Checked
Assets	Loss or Damage	L	An annual review of assets is undertaken for insurance provision	Existing procedures adequate	Check completed Beginning of January 2026
	Risk/damage to third party(ies) property				
Maintenance	Poor performance of assets or amenities	L	All assets owned by the Parish Council are regularly reviewed and maintained. All repairs and relevant expenditure for any repair is actioned/authorised in accordance with the correct procedures of the Parish Council. Assets are insured	Existing procedures adequate	Completed in January 2026
Noticeboards	Risk of damage	L	The Parish Council currently has two noticeboards which are insured. It will be checked by Clerk when posting notices	Existing procedures adequate	Both Noticeboard are in good condition
1 - Shipton 1 - Thrupp					
Street Furniture	Risk of damage	L	The Parish Council is responsible for 4 - Dog Bins, Bike Racks, Fencing around the Green at Shipton, Bus Shelter	Existing procedures adequate	All these were check and only found that one Dog Bin opposite the Boat Pub in Thrupp might need replacing
Playequipment	Risk of damage	L	The Parish Council is responsible for the Playequipment at Jerome Way Shipton	Existing procedures adequate	All equipment is good at the moment as only just been installed
	Health and Safety	M	Needs to be checked weekly, and yearly for any wear and tear or damaged items		
Defib	Risk of damage	L	Needs to be checked weekly due to damage and dates of pads and battery	Existing procedures adequate	Equipment just been installed
	Health and Safety	H/M/L			
Constable Land	Risk of damage	L	The Parish Council owns the land on which it is rented out yearly to farm for his sheep.		No problems in this area
	Health and Safety	M			

Meeting Locations - Shipton Village Hall	Adquacy	L	Parish Council meeting are held in a venue considered to have appropriate facilities for the Clerk, members and the general public	Existing procedures adequate	No problems
	Health and Safety	M			
Council records - paper	Loss through: Theft, Fire, damage	L, M, L	The Parish Council records are stored at the home of the Clerk as well as the Shipton Village Hall. Records include historical correspondences, minutes, insurance, bank records.	Damage (apart from fire) and theft is unlikely and so provision is adequate. The Clerk will be investigating disposal of some records to the County Record Office.	No problems