

SHIPTON-ON-CHERWELL & THRUPP PARISH COUNCIL

POLICIES REQUIRED

Policy Name	Date Agreed at Meeting	Review Date	Minutes Ref:	On Website Y/N
Code of Conduct	November 2024	November 2025	Nov 22/24	Y
Standing Orders	November 2024	November 2025	Nov 22/24	Y
Financial Regulations	Sept 2024	Sept 2025	Sept 21/24	Y
Privacy Notice	September 2024	September 2025	Sept 21/24	Y
Civility & Respect Pledge	November 2023	November 2029	Nov 16/23	Y
Communication Policy	January 2024	January 2027	January 17/24	Y
Complaints Procedure	March 2025	March 2026		Y
Freedom of Information Introduction & Publication Scheme	Sept 2024	May 2026	Sept 21/24	Y
FOI Disclosure Log	Sept 2024	May 2026	Sept 21/24	Y
Data Protection Policy (GDPR)	May 2022	May 2027	May 7/22	Y
Dignity at Work/Bullying & Harassment Policy	November 2023	November 2029	Nov 16/23	Y
Dispensations Procedure	January 2024	January 2028	January 17/24	Y
Dispensations Forms	January 2024	January 2028	January 17/24	Y
Document Retention & Disposal Policy and Appendix	March 2023	March 2026	March 12/23	Y
Expenses Policy	March 2024	March 2029	March 18/24	Y
Gifts & Hospitality Policy	January 2024	January 2028	January 17/24	Y
Grants Policy & Grant Application Form	March 2024	March 2025	March 18/24	Y
Health & Safety Policy	March 2024	March 2025	March 18/24	Y
Internal Audit Terms of Reference	January 2024	January 2025	January 17/24	Y
Internal Financial Controls Policy	March 2024	March 2025	March 18/24	Y
Marking the Death of a Senior National Figure				
Media & Press Policy	March 2024	March 2029	March 18/24	Y
Meeting Attendance Policy	March 2024	March 2027	March 18/24	Y
Online Banking Payment procedure	March 2024	March 2025	March 18/24	Y
Recording of Meeting Policy	January 2023	January 2029	January 11/23	Y
Reserves Policy	March 2024	March 2025	March 18/24	Y

2024 - 2025

Risk Assessment	September 2024	January 2025		Y
Litter Pick Risk Assessment				
Safeguarding Policy	September 2024	March 2028	Sept 21/24	Y
Scheme of Delegation	March 2024	March 2029	March 18/24	Y
Social Media Policy	January 2024	January 2028	January 17/24	Y
Staffing Committee Terms & Reference	January 2023	January 2028	January 11/23	Y
Training & Development Policy	January 2024	January 2028	January 17/24	Y
Vacancy Procedure	September 2028	September 2030	Sept 15/23	Y
Virtual Meeting Procedure	September 2028	September 2030	Sept 15/23	Y
Website Policy	January 2027	January 2029	January 11/23	Y
Website Privacy Notice	September 2027	September 2029	Sept 15/23	Y
Website Accessibility Statement	July 2027	July 2029	July 08/22	Y

Policy for November 2025 Meeting to be re-adopted